



Republic of the Philippines
SANGGUNIANG PANLUNGSOD
City Government of Pasig

Ordinance No. 25

Series of 2022

AN ORDINANCE CREATING ADDITIONAL PLANTILLA POSITIONS IN THE OFFICE OF THE SENIOR CITIZENS AFFAIRS (OSCA), PRESCRIBING THE PERSONNEL COMPLEMENT, SALARY GRADE AND QUALIFICATION STANDARDS, APPROPRIATING THE NECESSARY FUNDS THEREFOR AND FOR OTHER PURPOSES.

Author: Councilor Paul Roman C. Santiago

WHEREAS, Section 458 (1) and (viii) of Republic Act No. 7160, otherwise known as the "Local Government Code of 1991", grants upon the City Council the power to approve ordinances and pass resolutions necessary for an efficient and effective city government, including the authority to determine the powers and duties of officials and employees of the city and to determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from city funds and provide for expenditures necessary for the proper conduct of programs, projects, services and activities of the city government;

WHEREAS, on November 18, 2021, the City Council enacted and subsequently approved by the City Mayor Ordinance No. 40, Series of 2021, entitled: "*An Ordinance Enacting the Senior Citizens' Code of Pasig City, Mandating the Implementation of Comprehensive and Sustainable Programs for the Senior Citizens of Pasig and for other purposes*", shortly known as "*The Senior Citizens' Code of Pasig City*,"

WHEREAS, Section 3 thereof provides for the establishment of the Office of the Senior Citizens' Affairs, and that Section 36, however, only provides six (6) personnel complement to make the office operational as follows:



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NUMBER	POSITION TITLE	SALARY GRADE
1	Community Development Officer IV	22
1	Administrative Officer V	18
3	Administrative Assistant III	9
1	Administrative Aide IV (Driver II)	4

WHEREAS, considering the various programs and projects provided in the aforementioned code wherein the OSCA has to implement, specifically the Local Senior Pension, which requires more personnel complement to perform the tedious tasks, there is therefore a need to create additional plantilla positions to strengthen the personnel complement of OSCA;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF PASIG CITY IN REGULAR SESSION DULY ASSEMBLED:

SECTION 1. CREATION. – There is hereby created thirty-seven (37) additional *plantilla* positions at the Office of the Senior Citizens' Affairs.

SECTION 2. PERSONNEL COMPLEMENT, SALARY GRADE AND QUALIFICATION STANDARDS



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A. PERSONNEL COMPLEMENT AND SALARY GRADE

NUMBER	POSITION TITLE	SALARY GRADE
1	Information Systems Analyst II	16
1	Administrative Officer II (Human Resource Management Officer I)	11
1	Administrative Officer II (Community Affairs Officer I)	11
1	Administrative Officer I (Supply Officer I)	10
3	Administrative Aide IV (Clerk II)	4
30	Administrative Aide III	3

B. QUALIFICATION STANDARDS

POSITION	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
Information Systems Analyst II	Bachelor's Degree	None Required	4 hours of relevant training	Career Service Professional/Second Level Eligibility
Administrative Officer II	Bachelor's Degree	1 year relevant experience	4 hours of relevant training	Career Service Professional/Second Level Eligibility



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Administrative Officer I	Bachelor's Degree	None Required	None Required	Career Service Professional/Second Level Eligibility
Administrative Aide IV	At least elementary or high school graduate	None Required	None Required	None Required
Administrative Aide III	At least elementary or high school graduate	None Required	None Required	None Required

SECTION 3. APPROPRIATIONS. – The annual budget of the City shall provide funds for the salaries of OSCA Personnel, subject to budgetary limitations under the Local Government Code, Republic Act 7277 and other pertinent laws. The budget allocation of OSCA may not be decreased at any time, except by ordinance duly enacted by the City Council.

SECTION 4. SEPARABILITY CLAUSE. – If any provision of this Ordinance is declared unconstitutional or invalid, the provision not affected thereby shall continue to be in full force and effect.



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SECTION 5. REPEALING CLAUSE. – All ordinances, rules and regulations or part thereof, in conflict with or inconsistent with any provision of the Ordinance are hereby repealed or modified accordingly.

SECTION 6. EFFECTIVITY. – This Ordinance shall take effect immediately upon its approval.

APPROVED, this 15th day of September 2022 at Pasig City.



HON. RAYMUND FRANCIS S. RUSTIA
City Councilor

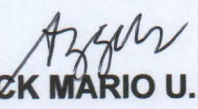

HON. CORAZON M. RAYMUNDO
City Councilor

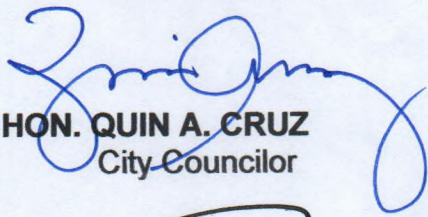
HON. SIMON GERARD R. TANTOCO
City Councilor

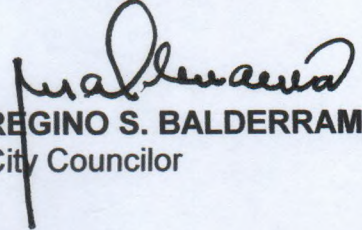

HON. SYVEL ASILO-GUPILAN
City Councilor



HON. PAUL ROMAN C. SANTIAGO
City Councilor


HON. NOEL L. AGUSTIN
City Councilor


HON. RODERICK MARIO U. GONZALES
City Councilor


HON. QUIN A. CRUZ
City Councilor


HON. REGINO S. BALDERRAMA
City Councilor


HON. MARION ROSALIO M. MARTIRES
City Councilor



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[Signature]
HON. RIGOR J. ENRIQUEZ
LIGA President

[Signature]
HON. GEORGIA LYNNE P. CLEMENTE
SK Fed. President

[Signature]
HON. MARIA LUISA M. DE LEON
City Councilor
Minority Floor Leader

[Signature]
HON. MARK GIL M. DELOS SANTOS
City Councilor
Majority Floor Leader

[Signature]
Attested by:

[Signature]
HON. ROBERT VINCENT JUDE B. JAWORSKI, JR.
City Vice-Mayor
Presiding Officer

[Signature]
APPROVED:

[Signature]
HON. VICTOR MA. REGIS N. SOTTO
City Mayor

[Signature]
Attested by:

[Signature]
LOIDA U. VILLANUEVA
Acting City Council Secretary